

Summary

My name is Jadwiga Hartrick. I'm 35 years old and looking forward to take a position of Senior Training Manager in your company. I'm certified in ASE Medium-Heavy Truck Certification . With over 10 years of experience in Understanding of both Macintosh and PC platforms and DCL product knowledge. Strong interpersonal skills and team player capabilities.

Hartrick Jadwiga

Senior Training Manager

Experience

Senior Training Manager

2016 to Present

Prazenica Mastery , Foresthill, NE

- Conducts employee interviewing, testing, hiring and evaluation. Plans and conducts new employee orientation
- Work effectively in a global environment and develop collaborative working relationships
- Partner with internal stakeholders across Finance and Subject Matter Experts (SMEs) to oversee creation of new course materials
- Manage multiple projects and coordinate with internal staff and external consultants, vendors and other stakeholders
- Oversee scheduling activities for training management to ensure effective departmental training
- Speak in front of large audiences and facilitate large, multi-day ceremonies

Professional & Leadership Training Manager

2015 – 2016

North Ampions Academy , McDonald, OH

- Qualitative and quantitative monitoring of training results on monthly/quarterly basis
- Provide and track relevant EHS training at new and existing data center sites (including owned and leased data centers)
- Able to provide professional development vision, direction, strategic guidance and leadership in areas of responsibility
- Recommending to the DFO the appointment of training pilots and CRM instructors or examiners
- Must not be any corrective action plan (First Formal/Final Formal, PIP for Exempts)

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in hartrick-jadwiga-9679463

Skills

- Understanding of both Macintosh and PC platforms
- DCL product knowledge
- Knowledge of hotel systems software
- Expert knowledge of high performance low power circuit design
- Business level Spanish speaking skills
- Strong interpersonal skills and team player capabilities

Reference

Degrenier Kam

Head of Education/Training
Prazenica Mastery

📞 210-808-3187

✉ k.degrenier@edujobssearch.com

Schmertz Katerine

Head of Education/Training
North Ampions Academy

📞 212-609-7883

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Spanish Speaking Graduate Trainee Account Manager 2014 – 2015
Otterville Edu , Murfreesboro, TN

- Read and interpret engineering specifications, prints, and construction drawings
- Lead trainings and continuously evaluate the effectiveness of the training program, both at POD and School levels
- Significant expertise in the tools for process improvement (ex. Six Sigma, Lean Processing, Change Management and Team Building)
- Communicates performance issues to the ASM-Service and Operations and/or Store Manager
- Work effectively in a global environment and develop collaborative working relationships

Regional Trainer & Junior Project Manager Seafreight Systems & Processes 2011 – 2014
Hagwell Scholar , Broadus, TX

- Work effectively in a global environment and develop collaborative working relationships
- Develop and customize innovative, high-quality trainings and learning objects for a designated target audience within SCS and PSM
- Contribute to the designing, preparing and updating educational aids and materials
- Collaborates on creative alternatives to project challenges; partners to drive adoption and challenge standards

Trainee Account Managersummer Internshipcommercial Financial Services 2009 – 2011
Stiffler Pro Classes , Key Colony Beach, FL

- Communicate with external partners, assist in coordinating external learning options
- Acting as CRM Manager and responsible for all aspects of aircrew CRM including development of the syllabus and course material
- Excavation (trenching, micro trenching, hydro trenching horizontal directional drilling) and duct placement
- Maneuver around sales floor, stock room, work with and around cleaning chemicals, and lift/carry up to 50 lbs

Education

Degree in Education/Training specialisation 2005 – 2009
University of Sailor Springs, IL