



# Rinks Kayleen

## Toddler Assistant Teacher

### Summary

I'm 34-old Toddler Assistant Teacher with over 10 years of experience in Exceptional interpersonal, problem solving, and communication skills, Strong interpersonal and mentoring skills and Ability to work with children using appropriate interpersonal skills. Certified in and . .

### Expirience

#### Toddler Assistant Teacher Soutte Trainng , Andover, IN

2016 to Present

- o To assist Teacher in maintaining Transition Plans, Individual Education Plans, and Individual Behavioral Plans as needed
- o Establish a positive learning environment and respond to the individual needs of the children
- o Engage in warm, caring interactions and fun, imaginative play with children
- o Must have ability to work effectively and collaboratively in a diverse and multi-cultural environment
- o Current CPR/Infant CPR & First Aid Certification required (From either Red Cross or American Heart Association)
- o Participate appropriately in ongoing departmental and Institute meetings and training activities

#### Preschool Assistant Teacher Flavats Collegiate , Greenway, AR

2014 - 2016

- o Participate appropriately in ongoing departmental and Institute meetings and training activities
- o Attend to children's basic needs for feeding, diapering, potty training, eating, etc. as needed in a timely manner
- o Current CPR/Infant CPR & First Aid Certification required (From either Red Cross or American Heart Association)
- o Show initiative in the improvement of early childhood education within Aveda's daycare program and curriculum
- o Participate in a minimum of 20 hours of ongoing professional development each year

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Grovertown, IN 49595

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in rinks-kayleen-5391636

### Skills

- o Strong interpersonal and mentoring skills
- o Ability to work with children using appropriate interpersonal skills
- o Exceptional interpersonal, problem solving, and communication skills
- o Ability to speak, read, and write English
- o Effective communication, collaboration, and interpersonal skills

### Reference

#### Pillion Coralee

Head of Education/Training  
Soutte Trainng

📞 240-990-6083

✉ c.pillion@edujobssearch.com

#### Husby Tai

Head of Education/Training  
Flavats Collegiate

📞 341-410-6014

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**Assistant Preschool Teacher  
Delessarience Collegiate , Ulm, AR**

2013 – 2014

- o Attends meetings and needed state required trainings. Assumes responsibility for professional growth
- o Lead Teachers must have a high school diploma as well as a CDA or higher, Infant and Toddler or Preschool CDA preferred
- o Attend to children's basic needs for feeding, diapering, potty training, eating, etc. as needed in a timely manner
- o To assist Teacher in maintaining Transition Plans, Individual Education Plans, and Individual Behavioral Plans as needed
- o Show initiative in the improvement of early childhood education within Aveda's daycare program and curriculum

**Daycare Assistant Teacher Child Care Days CHI Health St Francis  
4th Seermisly Mastery , Netcong, NJ**

2011 – 2013

- o To assist Teacher in maintaining Transition Plans, Individual Education Plans, and Individual Behavioral Plans as needed
- o Current CPR/Infant CPR & First Aid Certification required (From either Red Cross or American Heart Association)
- o Show initiative in the improvement of early childhood education within Aveda's daycare program and curriculum
- o Assists and/or maintains all daily documentation, daily communication and recording as necessary

**Preschool / Pre-k Assistant Teacher  
Randolph Training , Needham, AL**

2009 – 2011

- o Attends meetings and needed state required trainings. Assumes responsibility for professional growth
- o Participate in a minimum of 20 hours of ongoing professional development each year
- o Engage in warm, caring interactions and fun, imaginative play with children
- o Current CPR/Infant CPR & First Aid Certification required (From either Red Cross or American Heart Association)

**Education**

**Degree in Education/Training specialisation  
University of Holly Hill, SC**

2005 – 2009